



Board Assembly Meeting

Spring 2024

Stronger libraries. Stronger communities.

Agenda

- 1. Welcome and Introductions**
- 2. What is Board Assembly?**
- 3. Updates from Ontario Library Service**
- 4. Update from Partners**
- 5. Election**
- 6. Roundtable Discussion**

Introductions

OLS Training & Consulting

Training

- Professional development opportunities for public library staff and board members
- Opportunities include:
 - Webinars
 - On-demand courses
 - Workshops

Consulting

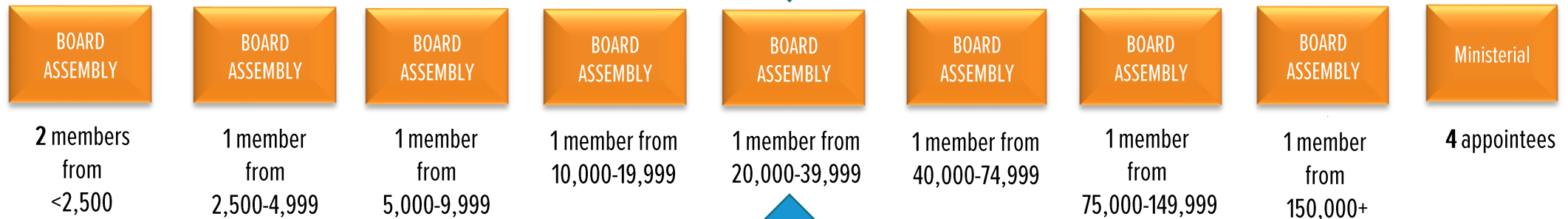
- One-on-one support and guidance for public library CEOs and board members
- Areas of support include:
 - Governance
 - Strategic Planning
 - Policy Development
 - Municipal Relations
 - Networking

What is Board Assembly?

What is Board Assembly?

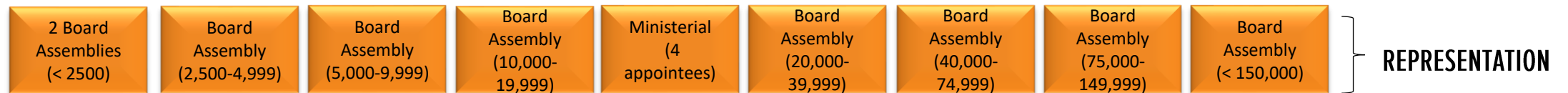
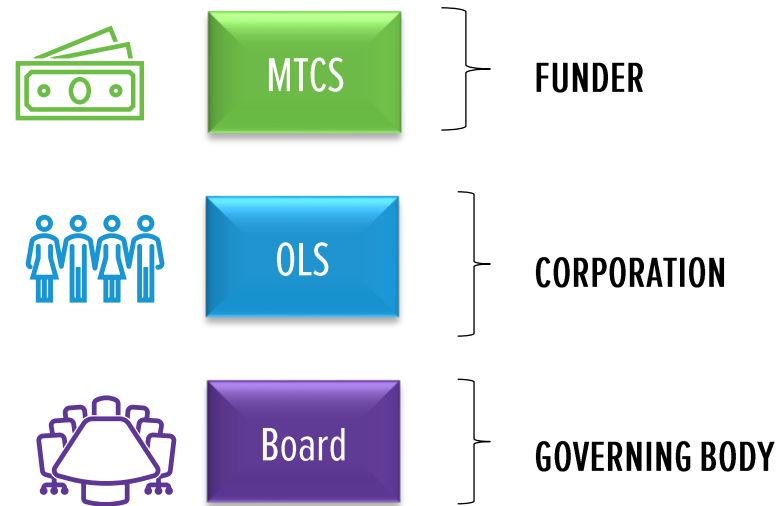
The foundational component of the Ontario Library Service **Governance Structure**

Ontario Public Library Boards



Ontario Library Service Board
(13 members)

How the Ontario Library Service Operates



What is the role of the Ontario Library Service Board?

The OLS board will govern with a style and focus that emphasizes:

- A provincial vision, rather than a local focus
- Commitment to diversity and respecting different viewpoints
- Governance and strategic leadership
- The future, while considering past and present
- Collaboration

[Board Member description](#)

Information about becoming an OLS Board Member

- Each of the 9 Board Assemblies will elect a representative from their population range, and 4 representatives will be appointed by the Minister of Tourism, Culture and Sport.
- By putting your name forward for election you will have an opportunity to be **elected by popular vote** in the name of your Assembly to hold one of the nine elected positions available on the OLS Board.
- Should you be elected by your Assembly, **your term for the Ontario Library Service Board will run from June 2024 thru June 2028.**
- **Three virtual meetings** will occur annually to conduct the business of the OLS Board: **October, February and June** which is followed by a virtual Annual General Meeting. Currently, the board meets on Saturdays, but the schedule may change.

Updates from Ontario Library Service

Resources and Training for Board Members

New Recorded Webinar

- [Good Governance Through the Lens of the Public Libraries Act](#)

Upcoming Training & Education

- Follow-up to Good Governance webinar
 - Tuesday, May 14, 2024 at 12:30pm ET / 11:30am CT
- OLS Virtual Conference – Public Library Boards Program
 - Save the date: Thursday, October 24, 2024 (evening)

Resources and Training for Board Members

- Governance HUB (librarygovernance.ca)
 - Online portal for public library board members in Ontario
 - First place to look for information and resources related to governance duties
- Governance HUB resources include:
 - [Governance 101 video series](#): Legislated Framework; Roles and Responsibilities of the Board; Effective Meetings and Parliamentary Procedures; Board Relationships
 - [Short training videos](#): Motions and Voting; Closed Meetings; Role of the Board Chair; Role of the Board Secretary; Role of the Board Treasurer

Resources and Training for Board Members

- The Governance HUB is organized around the four-year term for public library boards in Ontario

Year 1: Governance Roles & Responsibilities

Legislative Context
Public Library Sector
New Board Orientation

Year 2: Community & Municipal Relations

Board/Council Relationships
Linkage to Municipal facilities
Responding to Changing Needs

Year 3: Assessing & Planning for the future

Performance Measures
Risk Management
Board Succession Planning

Year 4: Board Transition & Succession Planning

Relationships Audit
Municipal Election Campaign
Board Appointments

Governance HUB Year 3: Assessing & Planning for the Future

Topics covered:

- Strategic Planning
- Performance Measurement
- CEO Performance Appraisal
- Board Self-Evaluation
- Risk Management
- Board Succession Planning

Year 3: Assessing & Planning for the future

Performance Measures

Risk Management

Board Succession Planning

<https://resources.olservice.ca/assessing-and-planning-for-the-future>

Governance HUB Year 4: Board Transition & Succession Planning

Topics covered:

- Board Succession Planning
- Board Legacy
- Board Appointments
- Transition to a New Board

Year 4: Board Transition & Succession Planning

Relationships Audit
Municipal Election Campaign
Board Appointments

<https://resources.olservice.ca/succession-planning>



<https://resources.olservice.ca/volt>

Updates from OLS Partners

Accreditation

Visit ontariopubliclibraryguidelines.ca
for more information!

- Get your Library Accredited!
 - 175 Guidelines that represent current best practices for public libraries
- Benefits
 - Evaluation of local library service and directions for development
 - Improved accountability
 - Assistance in the planning process
 - Consistency of service across Ontario
 - Enhancement of the library's position in the community and with funders



Ontario Public Library
Guidelines Monitoring
and Accreditation Council

Le Conseil de l'agrément et du
contrôle des lignes directrices pour
les bibliothèques publiques de l'Ontario

BECOME A MEMBER OF THE OLA

LEARNING, NETWORKING & LEADERSHIP OPPORTUNITIES

- ✓ Discounted registration rates for events & programs
- ✓ Volunteer opportunities – expand your network & develop leadership skills
- ✓ Monthly e-newsletter
- ✓ Connect through our monthly virtual #ONLibChats

BOARD MEMBERSHIPS

- ✓ Learning and development opportunities for your board
- ✓ Discounted registration for Library Trustee Bootcamp at Super Conference
- ✓ Access to "Inside OLBA" publication
- ✓ Education and Professional Development Opportunities for Board Members

**SIGN UP
YOUR BOARD
TO BECOME
MEMBERS
TODAY!**

UPCOMING EDUCATION

LEARNING OPPORTUNITIES

Visit
Accessola.com
to register and
for details

- ✓ Setting Boundaries and Asserting Oneself Authentically at Work Workshop – April 22, 2024
- ✓ Shifting Spaces: Expectations, Needs, and Progress in Library Study Space Design Workshop – April 29, 2024
- ✓ RA in a Day – "Shaken, Not Stirred, Mixing Up Your Readers Advisory Practice" – April 30, 2024
- ✓ #ONLibChat - "How Can We Support Your Community-Led Work?" - May 28, 2024
- ✓ Adapting to Change in the Workplace with Better Stress Management Workshop – June 10, 2024
- ✓ Digital Odyssey – "Tackling Misinformation & Disinformation: Innovations & Challenges" – June 10, 2024
- ✓ Annual Institute on the Library as Place – "Tools of Engagement" – June 17 & 18, 2024 @ Mississauga Library

OLA AWARDS

RECOGNIZE THE WORK OF LIBRARY STAFF

Has your library undergone a recent renovation?

Library Building Awards - Library Architectural and Design Transformation Award

This award is given for additions, renovations, restorations, conversion to library use, and interior redesign and refurnishing

Accepting submissions until May 4, 2024

accessola.com/membership-information/awards

**Celebrate
Success!**

Election to the Ontario Library Service Board

Election Procedure

1. Roll Call
2. Call for nominations
3. Confirmation of Candidacy
4. Presentation of Candidacy (if necessary)
5. Voting (if necessary)
6. Tie Vote Procedure (if necessary)

Roundtable Discussion

Roundtable Discussion

- You're invited to share issues and concerns related to your library board work and ask questions/seek input and advice from your library board peers.
- This is a great opportunity to learn from others, share best practices, and increase your knowledge within your governance role as an Ontario Library Board Member.

Fall Board Assembly Meetings

Fall Board Assembly Meetings

- Fall Board Assembly meetings will take place during the first three weeks of November 2024
 - Weeks of November 4, 11, and 18
 - Exact dates to be announced
- Board assembly meetings include an education segment on a topic that is of current relevance to public library boards
 - Have a suggestion for a topic? Send it to consulting@olservice.ca



Thank you!

Contact: consulting@olservice.ca

Feedback Survey: <https://www.surveymonkey.com/r/SpringBA2024>

Stronger libraries. Stronger communities.